

**ACKNOWLEDGMENT, AUTHORIZATION AND CONSENT FOR EMPLOYER TO OBTAIN A
CONSUMER REPORT AND/OR INVESTIGATIVE REPORT FOR EMPLOYMENT PURPOSES**

I acknowledge receipt of the Disclosure Regarding Employer's Intent to Obtain My Consumer Report and/or Investigative Report for Employment Purposes and A Summary of Your Rights Under the Fair Credit Reporting Act. I further certify that I have read and understand both of those documents. By affixing my signature below, and intending to be legally bound thereby, I hereby authorize the Employer **[Enter Employer Name Here]**, to obtain my "consumer reports" and/or "investigative consumer reports" at any time after receipt of this authorization and throughout my employment if applicable, for purposes of my employment, promotion or continued retention.

I acknowledge and consent that in conjunction with my application for employment, Employer will use the services of an outside agency to research and verify the information that I have provided on my application for employment including my personal background, character, professional standing, work history and qualifications. This agency will provide a report to Employer. The Employer uses **{Name of Company Conducting the Background Screening Investigation}**, a consumer-reporting agency, to perform background verifications, and to obtain Consumer Reports and Investigative Consumer Reports.

{Name of Company Conducting the Background Screening Investigation} will utilize various sources of information it deems appropriate including but not limited to: Credit Reporting Agencies, Worker Compensation records, Department of Motor Vehicle records, criminal conviction records, current and former employers, military records, education records, and professional and personal references. I request, authorize, and consent to the release and disclosure of any and all information including but not limited to the information identified above to the Employer and **{Name of Company Conducting the Background Screening Investigation}**. I further request, authorize and consent to the procurement of a Consumer Report by Employer and **{Name of Company Conducting the Background Screening Investigation}** as part of the Employer's hiring and background investigation.

I further acknowledge and agree that by affixing my legal signature below and intending to be legally bound thereby, that I am signing the herein Authorization Form directing the Employer and **{Name of Company Conducting the Background Screening Investigation}** to obtain my consumer report and/or investigative report for employment purposes. I further certify that:

I have received and read the Disclosure Regarding Employer's Intent to Obtain My Consumer Report and/or Investigative Report for Employment Purposes as well as the document, "A Summary of Your Rights Under the Fair Credit Reporting Act", and if a California resident/applicant, "the Summary of Your rights Under the Provision of California Civil Code § 1786.22.

California applicants or employees only: By signing below, you also acknowledge receipt of, "A Summary of your Rights Under the Provisions of California Civil Code § 1786.22

New York applicants or employees only: By signing below, you also acknowledge receipt of Article of 23-A of the New York Correction Law

Name of Prospective Employer: _____

Print Your Name (First, Middle Initial, Last Name): _____

Signature of Applicant and/or Employee: _____

Today's Date _____

Applicant Information

Other Names Known By: _____

Social Security Number: _____ Date of Birth: _____

Driver's License Number: _____ State: _____

Current Phone Number: _____ Email Address: _____

PLEASE PROVIDE ALL RESIDENTIAL ADDRESSES FOR THE PAST 7 YEARS

Current Address: _____
Street City State Zip Code How Long At Address

Former Address: _____
Street City State Zip Code How Long At Address

Former Address: _____
Street City State Zip Code How Long At Address

Former Address: _____
Street City State Zip Code How Long At Address

Each Credit Reporting Service Provider Has a Unique Form Like This